

Mariana Rumualdo

Editor Teacher Translator

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INTRODUCTION

I am an English Literature Bachelor major graduate with a minor in gastronomy; I have experience teaching English as a second Language, as an Editor, and as a Translator. I am very interested in learning about the world surrounding me and I am capable of adapting to several workspaces.

EDUCATION

B.A. in English Literature
Faculty of Philosophy and Literature
UNAM 2016 - 2020

ICELT/COTE Certification
International House Mexico,
Cambridge 2013

TKT, bands 1, 2 and 3 certification
International House Mexico,
Cambridge 2011

Chef Diploma
Aspic 2010

WORK EXPERIENCE

Freelance editor and translator
Translated a various number of documents SPA-ENG, ENG-SPA such as legal contracts, nutrition and medical documents to be posted and a number of bios.
Edited a series of posts for various web pages to be later used on social networks.
2015 - to date

Editor and editor coordinator
Wrote and coordinated the US's side chronicle of the pandemic by summarizing newspaper's notes, chronically accurate news as well as collecting testimonials from people that wanted to share their experience.
Worked with an 8 person staff who collaborated in writing and doing research to be published.
Crónicas de una Pandemia | April 2020 - December 2020

ESL Professor
Teach and have taught ESL to Bachelor degree students in different Universities using Kagan methodology, as well as TBL and guided discovery.
Faculty of Accounting and Administration - UNAM | February 2020 to date
Heroic Military Academy | September 2019 - December 2020
Alliant International University | July 2012 - July 2014

ESL Teacher
Teach and have taught ESL to middle school and high school students in different schools using Kagan methodology, as well as TBL and guided discovery.
Oviedo Schonthal School - middle school and high school | July 2014 - September 2019
Manuela Cataño School - middle school and high school | July 2017 - to date

COURSES AND DIPLOMAS

Certificate of Proficiency in English C2
Cambridge, CPE, 2018

Strengthening of Academic English abilities Program
The University of Arizona - UNAM, Junio 2021

"TeachingEFL/ESL reading: a task based approach" course
The University of Arizona - UNAM, 2020

iPhone Photography - A masterclass on taking awesome photos course
Udemy, 2021

COMPETENCES

- **Capable of communicating in English and Spanish at a professional level.**
- **Able to communicate in a written form in French, Portuguese, German, and Italian.**
- **Able to work with a team.**
- **Leadership skills.**
- **Problem solver.**
- **Proactive.**

IT

- **Able to use Google workspace.**
- **Able to use Microsoft Word and Excel, and Mac pages.**
- **Constant use of the internet, email and social networking.**
- **Able to use CMS (Wordpress)**
- **Able to use Blogger and Wix.**

AWARDS

- First place at Susurro de muerte: Quinto festival Universitario de poesía sobre la muerte - 2002
- Honorable mention at Susurro de muerte: Quinto festival Universitario de poesía sobre la muerte - 2002
- Participation award for the production of the Play "The Tower" - Oviedo Schonthal School 2014
- Participation award for the presentation "Pollution" - Oviedo Schonthal School 2015

HOBBIES AND INTERESTS

- Novel and fiction reader and writer (unpublished)
- Gourmet cuisine
- Learning languages
- Arts and Painting
- Tennis
- Martial Arts
- Outdoor activities
- Noir cinema